

**CALL NO. 08-5
FOR PROFESSIONAL SERVICES
TO BE PROVIDED TO THE
CITY OF SANTA CLARA, CALIFORNIA
BY MILTON SECURITY GROUP, LLC**

The Parties to this Call No.08-5 ("Call") agree that on this _____ day of _____, 2008, this Call is made pursuant to the terms of a Call Agreement between the Parties entitled, "Call Agreement by and Between the City of Santa Clara, California and Milton Security Group LLC," dated July 17, 2007, the terms of which are incorporated by this reference. This Call describes the Services to be provided to the City of Santa Clara, California ("City") by Milton Security Group LLC ("Contractor"), which are more fully described in Contractor's proposal to City entitled "Project Manager Proposal to City of Santa Clara dba Silicon Valley Power" dated October 8, 2008, ("Proposal"), attached to this Call as Exhibit A and incorporated by this reference. The Services to be performed under this Call shall be completed within the time period beginning on November 1, 2008, and ending on October 31, 2009. The attached Proposal contains a complete description of the Services, and performance dates for the completion of such Services, to be performed by the Contractor under this Call. In no event shall the amount paid to the Contractor for the Services provided to City by the Contractor under this Call, including all fees or pre-approved costs and/or expenses, exceed one hundred forty one thousand four hundred forty dollars (\$141,440.00), subject to budgetary appropriations.

The Parties acknowledge and accept the terms and conditions of this Call as evidenced by the following signatures of their duly authorized representatives.

**CITY OF SANTA CLARA, CALIFORNIA,
a chartered California municipal corporation**

Approved as to Form:

HELENE L. LEICHTER
City Attorney

By: _____
JENNIFER SPARACINO
City Manager

Attest:

ROD DIRIDON, JR.
City Clerk

1500 Warburton Avenue
Santa Clara, CA 95050
Telephone: (408) 615-2210
Fax: (408) 241-6771

**MILTON SECURITY GROUP, LLC
a California Limited Liability Corporation**

By: _____
JAMES McMURRY
Title: Managing Partner
Address: 2271 Malvern #118
Fullerton, CA 92833
Telephone: (408) 625-7716
Facsimile: (714) 459-7489



Project Manager
Proposal to
City of Santa Clara
Silicon Valley Power

October 8, 2008

BACKGROUND:

Silicon Valley Power ("SVP") is the municipal electric utility owned by the City of Santa Clara, CA. SVP is seeking assistance from Milton Security Group LLC on an ongoing basis to provide Project Management assistance for the Systems Support Group within SVP.

PURPOSE:

The objective is to provide an on-site Project Manager to assist with the day-to-day coordination for projects and tasks within the Systems Support Group. The Project Manager will represent the Systems Support Group and interface with other groups to coordinate project requirements and scope while providing project leadership on the execution of those plans to ensure that milestones are achieved on-time, on-budget and within scope. The Project Manager will also be responsible for providing feedback to the respective teams to ensure that project communication is distributed appropriately. The Project Manager will work under the General Direction of the Systems Support Management or their designee for day-to-day coordination and priority assessment.

Milton Security Group LLC --- 1440 North Harbor #900 Fullerton CA 92835 -- (714) 449 8490



SCOPE OF WORK:

The duties and responsibilities of the Project Manager include:

- Providing day-to-day coordination and quality assurance for projects and tasks.
- Act as project team member in identifying and developing systems requirements for Systems Support.
- Interfacing with Systems Support and other groups within SVP for project requirements and scope.
- Developing detailed project plans related to assigned initiatives.
- Managing end-to-end project plans and ensuring on-time delivery, on-budget and within scope or report when projects are in need of reassessment.
- Providing hands on project management during analysis, design, development, testing, implementation, and post implementation phases.
- Assisting with resource forecasting, delivery and change management of projects.
- Proactively identify and report on risks, issues and dependencies for the project.
- Providing appropriate feedback for course-correction on methodology to the respective project teams.

TIMELINE:

The duration of the assignment will be twelve (12) months, commencing on November 1, 2008, and ending on October 31, 2009.



COSTS:

MSG will provide services as identified below on a per hour basis. Invoicing will be done on a weekly basis.

| | Hourly Standard Rate | City of Santa Clara SVP Hourly Rate | Total Hours per week* | Yearly Total Cost (40 * \$68 * 52) |
|-----------------|----------------------------|--|--------------------------|--|
| Project Manager | \$98.00 | \$68.00 | 40 | \$141,440.00 |

**weekly hours are fixed with no overtime allowable.*